

REVENUE BUDGET MONITORING STATEMENT

SUMMARY	2007/08			
	Budget	Approved Estimate	Actual Outturn	Actual Variance
	£000	£000	£000	£000
Learning & Care				
Children & Young People	12,841	13,103	13,139	36
Adult Social Care	28,773	28,459	27,280	(1,179)
Director's Office	391	263	254	(9)
Strategy & Resources	2,214	2,128	2,147	19
Housing	994	992	1,020	28
Specific Government Grants	(3,830)	(3,839)	(3,594)	245
Total Learning & Care	41,383	41,106	40,246	(860)
Community Services				
Highways & Engineering	3,606	3,590	3,612	22
Streetcare & Operations	4,259	4,229	4,307	78
Planning Services	1,953	1,885	1,880	(5)
Public Protection & Sustainability	8,717	8,728	8,723	(5)
Asset Management	(473)	(604)	(943)	(339)
Leisure Services	2,817	2,835	2,824	(11)
Libraries, Information, Arts & Heritage	2,854	3,009	3,010	1
Parking Services	(3,190)	(2,772)	(2,541)	231
Corporate Management	645	535	555	20
Total Community Services	21,188	21,435	21,427	(8)
Corporate Services				
Corporate Management	621	659	658	(1)
Democratic Services	2,580	2,548	2,493	(55)
Legal Services	1,004	939	973	34
Corporate Performance and Development	967	955	864	(91)
Business Improvement	3,029	2,872	2,872	0
Customer Service Centre	1,038	1,140	1,132	(8)
Finance	3,028	2,925	2,619	(306)
Human Resources	1,671	1,674	1,631	(43)
Procurement	153	253	231	(22)
Total Corporate Services	14,091	13,965	13,473	(492)
TOTAL EXPENDITURE	76,662	76,506	75,146	(1,360)
LABGI receipt		(1,430)	(1,430)	0
Contribution to Capital Fund		1,430	2,060	630
Contribution to Insurance Fund			200	200
Corporate Development Fund			500	500
Provision for future school deficits			250	250
Provision for future BCC liability			460	460
Sainsburys Car Park Money			(263)	(263)
Contribution from Earmarked Reserve		(301)	(301)	0
Corporate Initiatives	(681)	(129)	0	129
Environment Agency Levy	117	117	117	0
Capital Financing inc Interest Receipts	4,546	4,546	3,866	(680)
NET REQUIREMENTS	80,644	80,739	80,605	(134)
Less - Special Expenses	(1,018)	(1,018)	(1,018)	0
Transfer (from)/ to balances		(95)	39	134
GROSS COUNCIL TAX REQUIREMENT	79,626	79,626	79,626	0
Working Balances	5,158	5,596	5,596	5,501
Transfer from/to balances		(95)	39	134
	5,158	5,501	5,635	5,635

LEARNING & CARE DIRECTLY MANAGED COSTS	2007/08		Actual Spend 2007/08	Actual Variance 2007/08	Notes
	Budget	Approved Estimate			
	£000	£000	£000	£000	
INDIVIDUAL SCHOOLS BUDGET					
Expenditure	76,590	81,685	83,506	1,821	
Income	(16,634)	(20,389)	(22,252)	(1,863)	
Net	59,956	61,296	61,254	(42)	1
CENTRALLY MANAGED DSG					
Expenditure	13,706	13,102	13,221	119	
Income	(3,581)	(4,019)	(4,274)	(255)	
Net	10,125	9,083	8,947	(136)	2
DEDICATED SCHOOLS GRANT					
Expenditure	0	0	163	163	3
Income	(70,321)	(70,647)	(70,647)	0	
Net	(70,321)	(70,647)	(70,484)	163	
LOCAL AUTHORITY FUNDED EDUCATION & CHILDREN'S SERVICES					
Expenditure	18,383	18,750	19,731	981	4-11
Income	(5,302)	(5,379)	(6,309)	(930)	7,8
Net	13,081	13,371	13,422	51	
ADULT SOCIAL CARE					
Expenditure	38,357	38,479	37,681	(798)	8,15,17,19,21,22,25,26,28,29
Income	(9,584)	(10,020)	(10,401)	(381)	12,14,16,18,20,23,24,27,30
Net	28,773	28,459	27,280	(1,179)	
DIRECTOR'S OFFICE					
Expenditure	391	521	512	(9)	
Income	0	(258)	(258)	0	
Net	391	263	254	(9)	
STRATEGY & RESOURCES					
Expenditure	2,321	2,282	2,375	93	
Income	(107)	(154)	(228)	(74)	
Net	2,214	2,128	2,147	19	
HOUSING					
Expenditure	2,903	2,901	3,006	105	31, 33
Income	(1,909)	(1,909)	(1,986)	(77)	32
Net	994	992	1,020	28	
SPECIFIC GOVERNMENT GRANTS					
Expenditure	0	0	7	7	
Income	(3,830)	(3,839)	(3,601)	238	34
Net	(3,830)	(3,839)	(3,594)	245	
TOTAL DIRECTLY MANAGED COSTS	41,383	41,106	40,246	-860	

LEARNING & CARE

Note	Explanation
1	<p><u>School balances</u> Approved estimate: £70,368k (net of LSC income £8m) Variation: -£-270k First reported at Cabinet May 08 School balances reduced from £2.48 million to £2.21 million in 2007-08, a reduction of £270k in the year. Nationally, schools are being exhorted to reduce uncommitted balances and this reduction is consistent with that objective. Secondary schools saw the largest decrease in balances. Smaller decreases in the nursery and primary were offset by an increase of £98k in RBWM's only special school.</p> <p>Action by: Head of Children's Services</p>
2	<p><u>Central Expenditure in the DSG funded Schools budget</u> Approved estimate: £9,083k Variation: -£163k (-£100k) First reported at Cabinet Feb 08 Under and overspends against the Dedicated Schools Budget are carried forward and applied to future years' Schools Budget in consultation with the Schools Forum. There is no impact on the LA's budget. The main areas of the underspend relate to</p> <ul style="list-style-type: none"> - vacancies in the PRU and Behaviour support (-£123k), - higher than expected income from OLAs in respect of pupils in RBWM schools together with a provision for costs brought forward from 2006-07 which was not needed. This was partially offset by an overspend in the out of borough special school budget. Taken together the net underspend was -£284k. <p>Variances in the gross expenditure and income budgets relate to the new joint arrangements accounting process for recoupment.</p> <ul style="list-style-type: none"> - School specific contingency (-£161k) mainly as result of additional DSG income following finalisation of pupil numbers in May 07. - The balance of remaining underspends above the £163k carried forward into the 2008-09 Schools Budget was applied as a revenue contribution to the Holyport Manor capital project. <p>Action by: Head of Children's Services</p>
3	<p><u>Dedicated Schools Budget</u> Approved estimate: £70,547k Variation: £163k (£100k) First reported at Cabinet Mar 08 The net balance of the DSG expenditure noted above is a £163k underspend. The underspend will be carried forward into 2008-09 and will be applied to future years' Schools Budget in consultation with the Schools Forum.</p> <p>Action by: Head of Children's Services</p>
4	<p><u>Home to School Transport</u> Approved estimate: £1,892k Variation: £110k (£50k) First reported at Cabinet Feb 08 Higher than expected numbers of service users, particularly among post-16 SEN students, have led to a £110k overspend on the HTST budget, £60k greater than was anticipated last month.</p> <p>Action by: Head of Children's Services</p>
5	<p><u>Educational Psychology</u> Approved estimate: £542k Variation: -£23k (-£30k) First reported at Cabinet March 08 As reported last month, the model for delivering Child & Adolescent mental health services has been revised for 2008-09. Vacancies among staff funded by CAMHS grant have arisen during the year but have not been filled while this remodelling work has been going on. Existing educational psychologists have continued with the CAMHS work creating an underspend in the Area services budget.</p> <p>Action by: Head of Children's Services</p>
6	<p><u>Other area services</u> Approved estimate: £1,027k Variation: -£67k First reported at Cabinet May 08 In all other areas of Area Services there was a net underspend of £67k which helped to offset the additional overspend in the HTST budget (see note 4). £62k of this underspend was accounted for by staff vacancies among Learning & Achievement Link Advisors and Consultants.</p> <p>Action by: Head of Children's Services</p>

LEARNING & CARE

Note	Explanation
7	<p><u>Commissioning - income</u> Approved estimate: £868k Variation: -£54k First reported at Cabinet May 08 The SEN commissioning team recovered slightly higher than budgeted income mainly from internal contributions from other services(- £44k). This was supplemented by higher than expected SLA income from schools within the contracts management team (£-10k). Action by: Head of Children's Services</p>
8	<p><u>Safeguarding - Overall income and expenditure variance</u> Approved estimate: Expenditure £7,922k; Income -£514k Variation: Expenditure +£148k; Income -£131k First reported at Cabinet May 08 The overall Safeguarding Expenditure budget shows an underspend of £148k offset by an over-recovery of income on the income budget of -£131k. The main reason for this is an accounting technicality relating to the Joint Funded Children for whom we receive a contribution from the PCT. 100% of the costs of these children is recorded against the expenditure budget. At the end of the year an invoice is raised against the income budget for the PCT contribution. Only the net amount is budgeted on the expenditure line resulting in an apparent overspend on expenditure and over-recovery of income on income. Action by: Head of Children's Services</p>
9	<p><u>In House Foster Care and adoption</u> Approved estimate: £764k Variation: Expenditure -£6k (+£13k); Income -£27k (-£48k); Net -£33k (-£35k) First reported at Cabinet July 07 The final outturn position for adoption and fostering was a net underspend of -£33k compared with the most recent projections of -£35k. Adoption payments ended the year £26k below budget, in line with the most recent forecasts. Higher than expected numbers of fostered children resulted in an overspend of £20k, compared with the £40k that was previously expected. As previously reported, there was an over-recovery of £27k of income from other authorities for OLA children placed for fostering by the Borough although this was less than previously expected (-£48k). Action by: Head of Children's Services</p>
10	<p><u>Joint Funded Residential Care</u> Approved estimate: £1,477k Variation: £35k (£32k) First reported at Cabinet July 07 The net figure of £35k over budget is made up by an underspend of -£86k compared with a projected underspend of -£81k last month on looked after children. As reported previously, this was mainly as a result of service users finishing their placements earlier than expected. The disabled children's budget ended £89k over budget (made up of 21k disabled children in residential placements and £68k for respite) compared with the £84k projected overspend reported last month. The final overspend was higher than expected because of an increase in respite care costs in the last period. There were additional unexpected overspends of £32k relating to higher than expected residence order allowance payments. This is where payments are made to family members for looking after children in the family. Action by: Head of Children's Services</p>
11	<p><u>Youth & Community - Expenditure & Income</u> Approved estimate: £1,106k Variation: +£46k First reported at Cabinet May 08 Expenditure on Local Services cost centres and some grant funded Project cost centres is reimbursed by income such that there is no overall cost to RBWM. Hence the bulk of the expenditure variance is offset by an income variance. The net overspend has arisen from the under collection of income due in part to the planned transfer of activities to Marlow Road. Action by: Head of Children's Services</p>
12	<p><u>Community Care Management - Income</u> Approved estimate: -£35k Variation: +£51k First reported at Cabinet May 08 Income budgets in place for 2007/08 for contributions from Bracknell Forest and Slough Borough Councils, for Palliative care, have not been realised as both Authorities have withdrawn from the scheme. Remittance of an invoice relating to 2006/07 has also contributed to the underachievement of income. Action by: Head of Adult Services.</p>

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L&C Notes

LEARNING & CARE

Note	Explanation
13	<p><u>Older Person - Day Care - Expenditure</u> Approved estimate: £552k Variation: -£57k First reported at Cabinet May 08 Underspends have occurred in the running costs of Day care centres for Older People. This is offset in part by underachievement of client income in these centres. See note 14. Action by: Head of Adult Services.</p>
14	<p><u>Older Person - Day Care - Income</u> Approved estimate: £66k Variation: +£25k First reported at Cabinet May 08 See note 13 above. Action by: Head of Adult Services.</p>
15	<p><u>Older Person - Residential & Nursing Care - Expenditure</u> Approved estimate: £8,819k Variation: -£145k (-£179k) First reported at Cabinet July 07 Spot purchased placements for Nursing care fell in number during the year although average weekly costs remained higher than budgeted. Residential Spot purchased placements stayed below budget as did average weekly costs for these placements. This was in part due to the new block contract in Windsor (Queen's Court) as we expect to see a reduction in spot placements until the block beds were fully utilised. Action by: Head of Adult Services.</p>
16	<p><u>Older Person - Residential & Nursing Care - Income</u> Approved estimate: -£3,299k Variation: -£70k (-£39k) First reported at Cabinet July 07 Average service user contributions for Residential care are greater than expected leading to an over-recovery of income of -£70k despite the reduction in number of placements. The previously reported under-achievement of income from the PCT, due to under-recovery of Free Nursing Care income, has now come in on line. Action by: Head of Adult Services.</p>
17	<p><u>Physical Disability - Expenditure</u> Approved estimate: £2,160k Variation: -£27k (-£3k) First reported at Cabinet May 08 There has been a -£77k underspend on equipment and in particular on Assistive Technology (Telecare). This is grant funded expenditure and the balance of the grant has been carried forward for use in 2008/09 - see note 34 - Specific Government Grants. This is partially offset by a £25k overspend on the Sensorv Needs team and a provision for £25k expected legal costs. Action by: Head of Adult Services.</p>
18	<p><u>Physical Disability - Income</u> Approved estimate: £332k Variation: -£18k First reported at Cabinet May 08 A small variance in expected health income from the PCT for continuing health care. Action by: Head of Adult Services.</p>
19	<p><u>External Home Care - Externally Purchased hours - Expenditure</u> Approved estimate: £2,564k Variation: +£337k (+£5k) First reported at Cabinet June 07 An increase in number of hours of care delivered above budget and the continuing situation of the block providers not reaching the target of 80% of the commissioned care, resulting in the use of higher cost spot providers should result in an overspend of +£27k. The budget for meals on wheels is also underspent due to lower usage by -£20k. Additional variances are due to +£340k health related expenditure which is offset under income (see note 20) and a -£10k underspend on CM2000 charges. Action by: Head of Adult Services.</p>

LEARNING & CARE

Note	Explanation
20	<p><u>External Home Care - Externally Purchased hours - Income</u> Approved estimate: £803k Variation: -£275k (+£48k) First reported at Cabinet December 07 Additional service user contributions of -£17k have been received due to the additional care hours being provided. This favourable variance is offset by two adverse variances (i) Service user contributions at Extra Care Housing schemes are below budget as not all care hours provided at these schemes are chargeable to individual service users +£48k and (ii) Charges for Meals on Wheels are lower than budget due to the decreased number of meals being supplied +£17k. Additional variances are due to -£360k health income received which offsets the expenditure variance in note 19 and a provision for bad debts of £37k. Action by: Head of Adult Services.</p>
21	<p><u>Dementia Care Service - Expenditure</u> Approved estimate: £110k Variation: +£6k (+£6k) First reported at Cabinet November 07 A small variance remains due to some final expenditure incurred prior to handover to the voluntary organisation that now runs this service. Action by: Head of Adult Services.</p>
22	<p><u>Disability team and RRR - Expenditure</u> Approved estimate: £3,668k Variation: -£140k (-£78k) First reported at Cabinet February 08 The Rapid Response & Rehabilitation team have underspent by -£100k due to difficulties in attracting suitable candidates for vacant posts. The Disability team have also underspent by £40k due to similar reasons. Action by: Head of Adult Services</p>
23	<p><u>In-House Homecare - Income</u> Approved estimate: £283k Variation: +£20k (+£20k) First reported at Cabinet February 08 Service user contributions for in-house homecare are lower than expected but additional income is being received from the PCT for continuing health care. The net effect is a £20k overspend. Action by: Head of Adult Services</p>
24	<p><u>Joint Commissioning Team - Income</u> Approved estimate: £40k Variation: -£30k First reported at Cabinet May 08 The Joint Commissioning Team has secured additional income from East Berkshire Primary Care Trust for the provision of a Mental Health Promotions worker. Action by: Head of Adult Services.</p>
25	<p><u>Learning Disability - External care - Expenditure</u> Approved estimate: £9,783k Variation: -£458k (-£452k) First reported at Cabinet August 07 As previously reported, the anticipated growth in Service users requiring long term care has slowed due to (1) the delayed provision of a Supported Living unit (2) Service Users in general remaining at home supported by relatives for longer than anticipated (3) Continuing Care health funding awards in excess of expectation (4) transfers to hospital or into the judicial system (5) RBWM ceasing to contribute towards residential college placements which are joint-funded with the Learning & Skills Council and (6) disputes resolved in our favour. Action by: Head of Adult Services.</p>
26	<p><u>Learning Disability - Staffing and Unit running costs - Expenditure</u> Approved estimate: £3,331k Variation: -£55k (-£69k) First reported at Cabinet Feb 08 A number of variances in staffing and other Unit running costs have occurred across the Learning Disability Service. These consist of CTPLD (Community Team for People with Learning Disabilities) - £15k; Way into Work -£30k; Homeside Close (LD Residential) -£39k; Winston Close +£12k; Allenby Road (Respite) +£40k; Brunel Day Centre -£27k; Bridge that Gap Cafe +£43k and Oakbridge Day Centre -£39k. In a number of cases staff vacancies have been filled internally due to good staff management allowing staff to progress. However, this has led to a cascade effect creating further vacancies within the service. Action by: Head of Adult Services</p>

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L&C Notes

LEARNING & CARE

Note	Explanation
27	<p><u>Learning Disability - Income</u> Approved estimate: £4,261k Variation: -£71k First reported at Cabinet May 08 There has been an overachievement of income for Learning Disability Services due to recharging the costs of 3 Other Local Authority service users. Action by: Head of Adult Services</p>
28	<p><u>Mental Health - External care - Expenditure</u> Approved estimate: £1,655k Variation: -£154k (-£85k) First reported at Cabinet August 07 As previously reported, there has been a reduction in the number of service users with a mental health problem requiring residential services during the year. Action by: Head of Adult Services</p>
29	<p><u>Mental Health - Staffing costs - Expenditure</u> Approved estimate: £998k Variation: -£99k (-£127k) First reported at Cabinet October 07 There is an underspend within the Community mental health team (CMHT) from vacancies and associated travel costs. Interviews for an Approved Social Worker have taken place but it has not been possible to recruit. Further interviews are due to take place during May for a specialist Autism post. A Care Manager post will be advertised shortly. During the year a new Mental Health Team for Older People (MHTOP) was created from posts transferring from Older People's Services. This team has underspent due to a vacancy and the level of recharge from the PCT. The vacancy for an Assistant Care Manager has now been filled. Action by: Head of Adult Services</p>
30	<p><u>Mental Health - Income</u> Approved estimate: £161k Variation: -£25k First reported at Cabinet May 08 Additional income received from Berkshire Healthcare NHS Foundation Trust for rent at Reform Road. Action by: Head of Adult Services</p>
31	<p><u>Housing - Expenditure</u> Approved estimate: £581k Variation: +£30k First reported at Cabinet May 08 Pressures on Homelessness rents and temporary accommodation. Action by: Head of Housing Services</p>
32	<p><u>Housing - Income</u> Approved estimate: £72k Variation: -£72k First reported at Cabinet May 08 Income has exceeded targets due to additional grant and increased income from Rents. Action by: Head of Housing Services</p>
33	<p><u>Supporting People - Expenditure</u> Approved estimate: £2,320k Variation: +£75k First reported at Cabinet May 08 A small staffing overspend has occurred relating to difficulties in achieving managed vacancy factor in a small unit. There has also been a small overspend on care budgets. Action by: Head of Housing Services</p>
34	<p><u>Specific grants - Income</u> Approved estimate: £3,839k Variation: +£238k First reported at Cabinet May 08 Grant income has been carried forward to 2008/09 to reflect the underspend against grant funded expenditure elsewhere in the Learning and Care budgets. Grant income carried forward includes £103k Preventative Technology Grant, £90k Contact Point and £50k Emergency Respite Care. Action by: Head of Adult Services/Head of Children's Services.</p>

COMMUNITY SERVICES DIRECTLY MANAGED COSTS	2007/08		Actual Spend 2007/08	Actual Variance 2007/08	Notes
	Budget	Approved Estimate			
	£000	£000	£002	£004	
HIGHWAYS & ENGINEERING including:- Street Lighting, Winter Maintenance & Public Transport Support					
Expenditure	4,130	4,114	4,153	39	1
Income	(524)	(524)	(541)	(17)	
Net	3,606	3,590	3,612	22	
STREETCARE & OPERATIONS including:- Highway Maintenance and Amenity Litter					
Expenditure	4,737	4,717	4,888	171	2,4,5,6,7,8
Income	(478)	(488)	(581)	(93)	3,5
Net	4,259	4,229	4,307	78	
PLANNING SERVICES					
Expenditure	4,379	4,396	4,270	(126)	10,12,13,14
Income	(2,426)	(2,511)	(2,390)	121	9,11,12,14
Net	1,953	1,885	1,880	(5)	
PUBLIC PROTECTION & SUSTAINABILITY including:- Refuse Collection & Disposal, Recycling, Env Health & Trading Standards					
Expenditure	9,518	9,529	10,288	759	15,16,18,19,20
Income	(801)	(801)	(1,565)	(764)	15,17,18,20
Net	8,717	8,728	8,723	(5)	
ASSET MANAGEMENT including:- Industrial & Commercial Estates & Administrative Buildings					
Expenditure	3,084	3,018	3,205	187	
Income	(3,557)	(3,622)	(4,148)	(526)	21,22
Net	(473)	(604)	(943)	(339)	
LEISURE SERVICES including:- Parks, Cemeteries & Leisure Centres					
Expenditure	9,452	9,511	9,697	186	
Income	(6,635)	(6,676)	(6,873)	(197)	23
Net	2,817	2,835	2,824	(11)	
LIBRARIES, INFORMATION, ARTS & HERITAGE					
Expenditure	3,101	3,215	3,216	1	
Income	(247)	(206)	(206)	0	
Net	2,854	3,009	3,010	1	
PARKING SERVICES					
Expenditure	3,206	3,304	3,332	28	24
Income	(6,396)	(6,076)	(5,873)	203	24
Net	(3,190)	(2,772)	(2,541)	231	
CORPORATE MANAGEMENT					
Expenditure	702	592	595	3	25
Income	(57)	(57)	(40)	17	25
Net	645	535	555	20	
TOTAL DIRECTLY MANAGED COSTS	21,188	21,435	21,427	-8	

COMMUNITY SERVICES

Note	Explanation
1	<p><u>Highways & Engineering - Amenity Verge Contract Variations</u> Approved Estimate: £394k Variation:£21k [£15k] - First reported Cabinet 22/11/07 Additional costs arising from contract variations.</p>
2	<p><u>Streetcare & Operations - CCTV</u> Approved Estimate: £124k Variation: -£20k [-£20k] First reported Cabinet 21/2/08 Reduced costs of CCTV maintenance contract.</p>
3	<p><u>Streetcare & Operations - Operational Traffic Management</u> Approved Estimate: £72k Variation:-£22k [-£20k] - First reported Cabinet 28/3/08 Additional income Temporary Traffic Orders</p>
4	<p><u>Streetcare & Operations - Land Drainage</u> Approved Estimate: £40k Variation: £23k [£20k] - First reported Cabinet 28/3/08 Proposed Action: Additional costs arising from survey for highway flooding. Costs have been met from additional income Temporary Traffic orders</p>
5	<p><u>Streetcare & Operations - Emergency Planning cost of recent floods</u> Approved Estimate: £31k Variation:£51 [£50k] - First reported Cabinet 23/8/07 The cost of emergency works resulting from the recent floods are £80k. These are offset by the grants awarded of £30k.</p>
6	<p><u>Streetcare & Operations - Amenity Litter</u> Approved Estimate: £1,330k Variation:£4k [£5k] - First reported Cabinet 28/3/08 Variations on the Contract for Amenity Litter & Street sweeping.</p>
7	<p><u>Streetcare & Operations - Public Conveniences</u> Approved Estimate: £226k Variation:£13k [£15k] - First reported Cabinet 28/3/08 Variations on the Contract for Public Conveniences and additional costs for NNDR.</p>
8	<p><u>Streetcare & Operations Unit & Streetscene</u> Approved Estimate: £1,509k Variation:£28k [£20k] - First reported Cabinet 28/3/08 Reduced staff allocation to Capital schemes</p>
9	<p><u>Building Control Income</u> Approved Estimate: (-£760k) Variation:£8k [£10k] - First reported Cabinet 24/4/08 This reflects a potential low level of Building Control Income</p>

COMMUNITY SERVICES

Note	Explanation
10	<p><u>Planning - Local Development Framework</u> Approved Estimate: £25k Variation: £32k [£35k] - First reported Cabinet 22/11/07 Proposed Action: Additional costs arising from Inspectorate for the Local Development Framework (£35k), £20k met from savings in additional highways development control income..</p>
11	<p><u>Planning - Income</u> Approved Estimate: (£1257k) Variation: £62k [£50k]- First reported Cabinet 27/9/07 This reflects a potential low level of Pre-Planning Application & S106 admin fee income, together with a reduced Planning Delivery Grant</p>
12	<p><u>Planning - Highways Development Control</u> Approved Estimate: (£43k) Variation: -£43k [-£35k]- First reported Cabinet 22/10/07 Additional income from S278 & S38 agreements £20k, plus reduced cost of specialist advice -£15k.</p>
13	<p><u>Planning Units - Potential staffing budget savings</u> Approved Estimate: £2,550k Variation: -£36k [-£20k] First reported Cabinet 21/2/08 The vacancies in Planning Units have been carefully managed to help offset budget pressure of lower level of planning income</p>
14	<p><u>Planning Service - Transport Policy & Implementation Unit - Potential Staffing Budgets savings</u> Approved Estimate: £389k Variation: -£44k expenditure, £16k income. [-£30k] First reported Cabinet 21/2/08 The vacancies in Transport Planning & Implementation Unit are partly offset by loss of funding for S106 officer.</p>
15	<p><u>Public Protection - Lower income Trade Waste</u> Approved Estimate:(£100k) Variation: £68k [£65k] - First reported Cabinet 26/7/07 Lower uptake for Trade Waste following the opening of the facility in 2006/07-£85k, offset by savings on refuse collection contract</p>
16	<p><u>Public Protection - Reduced Tonnages of Waste Disposal</u> Approved Estimate: £2,028k Variation: -£161k [-£150k] - First reported Cabinet 28/6/07 Reduction in waste tonnages to landfill. Proposed Action: Saving used to meet shortfall in LATS</p>
17	<p><u>Public Protection - Income Landfill Allowance Trading Scheme.</u> Approved Estimate: -£150k Variation: £152k [£150k] - First reported Cabinet 27/3/08 Potential reduction in income from the Landfill Allowance Trading Scheme.</p>

COMMUNITY SERVICES

Note	Explanation
18	<u>Public Protection - Facilities Management contract savings</u> Approved Estimate: £1,382k Variation: -£70k [-£50k] First reported Cabinet 21/2/08 Saving due to reduced charges for disposal costs of WEEE material. Proposed Action: Saving used to meet shortfall in trade waste income
19	<u>Public Protection Unit Budgets staff vacancies</u> Approved Estimate: £1200k Variation: -£16k [-£25k] - First reported Cabinet 22/11/07 The vacancies in Trading Standards have been carefully managed to help offset budget pressure of lower level of sponsorship income
20	<u>Public Protection Services</u> Approved Estimate: £1409k Variation: £22k Small variations in Trading Standards, Recycling contracts etc
21	<u>Asset Management - Commercial Estates - Potential Increased level of income</u> Approved Estimate: -£3,431k Variation: -£327k [-£340k] - First reported Cabinet 22/11/07 Increase in rent and back rent.
22	<u>Asset Management - Property Management Unit staff savings</u> Approved Estimate: £341k Variation: -£13k [-£10k] - First reported Cabinet 22/11/07 Additional level of fees recovered by the Property Management Unit
23	<u>Leisure Services - Parks - Potential increased level of income.</u> Approved Estimate: (£213)k Variation: -£10k [-£10k] - First reported Cabinet 23/8/07 Potential additional income from the Windsor Wheel and Ice Rink
24	<u>Parking Services - Potential reduced level of parking income.</u> Approved Estimate: (£5,436)k Variation: £232k [£280k] - First reported Cabinet 28/6/07 This reflects a low level of Parking Income in Maidenhead Town Centre, offset by increased income following the introduction of decriminalised parking enforcement. Proposed Action: A review of each of the Council's car parks and on-street parking in hand. Savings of £320k within the Directorate have been vired to help offset the potential shortfall in parking income, together with savings in car parking expenditure (£23k) for repairs & rates. Savings in the Directorate Have offset the parking deficit.
25	<u>Corporate Management - Strategy & Resources staff vacancies</u> Approved Estimate: £324k Variation: £19k [£20k] - First reported Cabinet 23/8/07 The vacancies in Strategy & Resources Unit have been carefully managed to help offset the small loss of profit on the Advantage Card Magazine.

CORPORATE SERVICES DIRECTLY MANAGED COSTS	2007/08		Actual Spend 2007/08	Actual Variance 2007/08	Notes
	Budget	Approved Estimate			
	£000	£000	£000	£000	
CORPORATE MANAGEMENT					
Expenditure	621	659	657	(2)	8, 12
Income	0	0	1	1	
Net	621	659	658	(1)	
DEMOCRATIC SERVICES					
Expenditure	3,170	3,168	3,230	62	19, 20, 29, 30, 31, 32
Income	(590)	(620)	(737)	(117)	
Net	2,580	2,548	2,493	(55)	
LEGAL SERVICES					
Expenditure	2,680	2,704	2,780	76	1,5,6,9,10,14,15
Income	(1,676)	(1,765)	(1,807)	(42)	
Net	1,004	939	973	34	
CORPORATE PERFORMANCE & DEVELOPMENT					
Expenditure	1,743	1,786	2,782	996	16, 21
Income	(776)	(831)	(1,918)	(1,087)	
Net	967	955	864	(91)	
BUSINESS IMPROVEMENT					
Expenditure	3,513	3,356	3,325	(31)	17, 33
Income	(484)	(484)	(453)	31	
Net	3,029	2,872	2,872	0	
CUSTOMER SERVICE CENTRE					
Expenditure	1,773	1,303	1,159	(144)	7
Income	(735)	(163)	(27)	136	
Net	1,038	1,140	1,132	(8)	
FINANCE					
Expenditure	35,823	35,770	33,902	(1,868)	2, 3, 4, 11, 25
Income	(32,795)	(32,845)	(31,283)	1,562	
Net	3,028	2,925	2,619	(306)	
HUMAN RESOURCES					
Expenditure	2,005	2,037	1,981	(56)	27
Income	(334)	(363)	(350)	13	
Net	1,671	1,674	1,631	(43)	
PROCUREMENT					
Expenditure	154	552	481	(71)	28
Income	(1)	(299)	(250)	49	
Net	153	253	231	(22)	
TOTAL DIRECTLY MANAGED COSTS	14,091	13,965	13,473	-492	

CORPORATE SERVICES

Note	Explanation
1	<p><u>Legal Services - Joint Arrangement costs (Coroners)</u> Current Budget: £152k Variation: -£0k (-£17k) - First reported to Cabinet 28/6/07 Proposed action: This increase arises from late notification of mortuary costs required following the Ufton Nerve Rail Crash Enquiry. These costs are shared between Berkshire unitary authorities. These costs are outside RBWM's control. Information from Reading Borough Council indicated that the overspend was expected to be lower than previously reported. This meant that only £24k of the budget (£41K) transferred from underspends elsewhere in Corporate Resources was needed resulting in the previously reported underspend of £17K. A further virement of budget to other areas within the Directorate has been actioned, leaving the projected outturn on target.</p>
2	<p><u>Strategic Finance</u> Current Budget:£126k Variation: £2k (£0k) - First reported to Cabinet 23/8/07 Other Pay, due to attendance of meetings, has exceeded budget.</p>
3	<p><u>Council Tax and Business Rates Collection</u> Current Budget: £443k Variation: £24k (£28k) - First reported to Cabinet 23/8/07 The Cost of Collection Allowance received for NDR is below the current budget by £12k, a pressure has been put forwarded for 2008/09. Due to software issues it became necessary to employ Agency staff during the year to clear backlogs, this incurred an additional cost of £22k that could not be contained within the existing budget. Despite the backlogs the collection for Council Tax rate has continued to improve. There have also been additional costs of £14k incurred due to the introduction of swipe cards, and a single person discount review costing £22k An increase in the court costs actually recovered have covered some of the previously anticipated overspends, reducing the overall overspend to £24k.</p>
4	<p><u>Housing and Council Tax Benefits</u> Current Budget: £1k Variation: -£299k (£232k) - First reported to Cabinet 23/8/07 The cost of the annual audit of Housing Benefits Subsidy Claim can no longer be met from existing resources, £30K, a budget pressure will be put forward for 2008/09. Due to changes in legislation it has become more difficult to collect Housing Benefit overpayments from landlords, which has resulted in a sharp drop in the overpaid benefits recovered in the current year. It is anticipated that this, along with the current arrangements with individuals of low regular repayments, will result in an overspend of £202k. Action has been taken to recover these debts with the introduction of Baliff services, but it is not expected that the results will start to be seen until the start of the new financial year. Changes in the method of calculation for the Overpayment Bad debt provision resulted in an effective underspend of £569k</p>

CORPORATE SERVICES

Note	Explanation
5	<p><u>Legal Services -</u> Current Budget: £915k Variation: -£40k (£25k) - First reported to Cabinet 27/9/07 Vacancies within Legal Services resulting in a previously projected underspend of £42k which is offset by an inability to recover costs from Section 106 income (60k), as anticipated. Underspends elsewhere in the Directorate were transferred to cover this. A further salaries underspend has arisen as a result of the retirement of the Head of Legal Services.</p>
6	<p><u>Registrar -</u> Current Budget: -£34k Variation: £2k (-£9k) - First reported to Cabinet 27/9/07 The additional income experienced during 2005/6 and 2006/7 as a result of the Royal and Celebrity weddings is expected to be sustained. Further income re nationality checking is also due to start during this financial year. Part of the underspend has been transferred to cover overspends elsewhere in the Directorate. The actual income received in March was lower than anticipated which resulted in a slight overspend.</p>
7	<p><u>Customer Services Centre</u> Current Budget: £1164k Variation: £4k (-£11k) - First reported to Cabinet 27/9/07 Savings on the training budget were insufficient to cover the increased photocopying charges.</p>
8	<p><u>Corporate Management</u> Current Budget:£340k Variation: £3k (£0k) Information from the Audit Commission had been received indicating an overspend relating to Audit Fees. This overspend has been met from elsewhere within the Directorate.</p>
9	<p><u>Local Land Charges</u> Current Budget: -£401K Variation £98k (£100k) A recent review of Land Charges Income has shown an economic downturn, expected to result in underrecovery of £100,000. An increase in personal searches (£10 each) as opposed to solicitor searches (£120 each) is largely due to the introduction of HIPS.</p>
10	<p><u>Magistrates Courts</u> Current Budget: £0k Variation: £0k (£17k) This expenditure relates to a share of the total post 1990 capital financing charges attributable to Thames Valley Magistrates Courts. Local authorities continue to receive funding for their post 1990 debt from the DCLG on the same basis as before, so RBWM is not disadvantaged by the fact that no borrowings were transferred to the Department of Constitutional Affairs (DCA) in April 2005 when the fixed assets were transferred under the Courts Act 2003 for nil consideration. It has been possible to transfer budget from elsewhere within the Directorate to cover this.</p>
11	<p><u>Exchequer Services</u> Current Budget:£550k Variation -£6k (-£5k) Underspends on training(£2k) and professional fees (£4k).</p>

CORPORATE SERVICES

Note	Explanation

CORPORATE SERVICES

Note	Explanation
12	<p><u>Chief Executive</u> Current Budget:£276K Variation: £-3K (£0k) An overspend has arisen in respect of recruitment costs relating to the Chief Executive post. It has been possible to meet the cost from elsewhere within the directorate.</p>
13	<p><u>Proposed Action re notes 1-12 above</u> The Chief Executive has reviewed the areas within his control to minimise the overspend on the Corporate Services budget and variances previously reported above have been equalised by virements between the various service areas.</p>
14	<p><u>Audit & Review</u> Current Budget:£569k Variation:£26 (£65k) Long term sickness, and an internal staff investigation and employment tribunal have meant that the Benefit Fraud Team has required Agency cover in order to maintain the required level of service from a small team of normally 4 staff (£43k). The total overspend has been reduced to £28k, due to additional income received for Benefit Fraud penalties. Whilst there is a vacant post within Internal Audit, which there has been difficulty filling, additional work has been received eg Local Area Agreements and the Pension Fund which has meant Agency Staff have been required to cover this work (£26k). A recharge of £28k has been made to the Pension fund for work undertaken which has covered this overspend.</p>
15	<p><u>Insurance & Risk Management</u> Current Budget:-£27k Variation:-£13k [-£10k] Increased contributions to Insurance Fund</p>
16	<p><u>Corporate Performance & Development</u> Current Budget:£328k Variation:-£35k(-£40k) Staff vacancies and a reduction in hours have led to this underspend.</p>
17	<p><u>Corporate IT Expenditure</u> Current Budget:£718k Variation:-£1k(-£2k) There is currently a contract with Sunguard for IT disaster recovery, it was originally anticipated that this contract would end during 2007/08, however it has been necessary to extend this contract into 2008/09. A reduction in communication costs have meant that savings having been made that cover this overspend.</p>
18	<p><u>Licensing Services</u> Current Budget:-£208k Variation:-£38k (-£20k) A further overrecovery of income relating to Hackney Carriages (which is demand led), has been achieved.</p>

CORPORATE SERVICES

Note	Explanation
19	<u>Electoral Services</u> Current Budget:£298 Variation:-£49k [-£35k] An underspend has arisen due to lower numbers of canvassers, plus additional income re the last Parliamentary election and a further underspend due to there being no parish elections
20	<u>Facilities Management</u> Current Budget:£428k Variation:-£9k [-£8k] An underspend has arisen due to unfilled posts.
21	<u>Consultation</u> Current Budget:£107k Variation:-£52k (-£55k) An underspend has arisen due to staff vacancy resulting in less consultation activity.
22	<u>Grants</u> Current Budget:£246k Variation: -£17k [-£13k] Not all of available grant allocated and return of one grant after club closed.
23	<u>Accountancy</u> Current Budget:£1889k Variation:£3k Overspend on computer hardware by Bursar support team
24	<u>Housing Advances</u> Current Budget:£8k Variation:£-2k Lamac fees lower than budgeted
25	<u>Pension Fund</u> Current Budget:-£101k Variation:£-26k [£-29k] Underspend on salaries due to vacancies during the year.
26	<u>Corporate Treasury Management</u> Current Budget:£9k Variation:£-2k Underspend on professional fees.
27	<u>Corporate Human Resources</u> Current Budget:£485k Variation: £-43k [£-46k] Supplementary pensions are lower than budgeted cost.(Pension liability including results of 1998 reorganisation have fallen due to a reduction in numbers entitled to receive payment).

CORPORATE SERVICES

Note	Explanation
28	<u>Procurement</u> Current Budget:£253k Variation:£-22k [£-15k] Recharge of overheads re BP&SSU funding which had not previously been budgeted for (-£15k) and underspend on Other Pay(-£7k).
29	<u>Public Halls</u> Current Budget:£92k Variation:£17k Unexpected expenditure on Guildhall maintenance.
30	<u>Town Management</u> Current Budget:£85k Variation:£6k Maintenance and contract costs of Christams Lights exceed income
31	<u>Mayoral & Civic</u> Current Budget:£614k Variation:£10k Overspend due to higher than budgeted overtime costs
32	<u>Corporate Communications & Marketing</u> Current Budget:£353k Variation:£-10k Underspend due to staff vacancy for 5 months
33	<u>Support</u> Current Budget:£56k Variation:£-11k Underspend on various other supplies and services.